

SARAH TUCKER COLLEGE (AUTONOMOUS)

Tirunelveli-627007

Nationally Assessed and Reaccredited with 'A⁺ Grade'



ANNUAL REPORT OF THE CONTROLLER

2021-2022

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Email: stcecontrloff@gmail.com

<http://sarahtuckercollege.edu.in/controller-of-examinations/>

ANNUAL REPORT

The office of the Controller of Examination frames the work structure for the activities to be carried out every odd and even semester. Being autonomous, the Controller's Office plays a significant role in conducting the CIA & End semester Examinations.

- The Examination Office takes responsible steps in fixing the dates for both Internal and External Examinations and Viva voce examination and for the submission of internal marks.
- A Software is used to submit the internal CIA test marks to the office of the controller of Examinations by the faculty members from their respective departments.
- Dr. S. Saudia, Assistant Professor, Centre for Information Technology & Engg., Manonmaniam Sundaranar University and Dr. G. Muthulakshmi, Assistant Professor, Department of Computer Science & Engg., Manonmaniam Sundaranar University are appointed as the University Nominees from November 2021.
- The office of the Controller takes responsible steps to the students who have failed in the internal test even after writing three internal tests and after submitting the Assignment and Quiz marks should not be given any improvement tests.
- For 2021 batch onwards self learning examinations can be written by all the students except during I and III semester for UG and I and IV semester for PG.
- It is implemented that the first year students (2021-2024) should compulsorily complete 3 Add on course within three years of their study.
- It is implemented that for foundation course internal test is to be conducted for 10 marks and assignment mark is fixed as 10.
- For NME, internal test is for 15 marks and assignment is for 5 marks.
- The credit for I year students is fixed as compulsory out of 5 credits (UG) follows:
 - Moral and Scripture – 1 credit
 - Add on course – Minimum 3 out of 6(or)

MOOC course by 10% of students that is Advanced Learners - 1 credit

- Library visit – 15 classes – 1 credit

UG:

I year – Moral and Scripture, Add on (min 3) and Library (MOOC)

II year – MOOC- Advanced Learners or MOODLE

III year – Moral and Scripture, MOODLE

PG:

Moral and Scripture – 1 credit

Self Learning – 1 credit

The office of the Controller takes the following responsible steps to the welfare of the students:

- III Internal test was not conducted for I year UG and I year PG due to COVID -19 pandemic situation. So the consolidation marks for them can be made by taking the average of first two internals.
- Those who have failed in the internal test can rewrite the test only in the year of corresponding semester to get a pass mark.
- The students who rewrite the exam to get minimum internal marks in the forthcoming semesters should pay fee equivalent to the external fee.
- Internal minimum marks are fixed for the students from the academic year 2021. (40% for UG and 50% for PG).
- As per the recommendation of the University authorities the Register number for the students of 2021 batch is uniformly changed to an 11 digit number.
- Supplementary external examinations can be conducted only for the final year students provided the student has only one course as arrear in any one of the semesters.
- Supplementary internal test can also be conducted for the final year students, if the student has failed only in the internal test. They can be given supplementary internal test for any number of courses they have failed.
- The Supplementary Examination are conducted for the III UG & II PG students, (who have completed their UG or PG Degree Programme - 2021) who have failed in only one subject.
- The staff members who have minimum three years of teaching experience can be called for valuation within the college.
- Students should have minimum 75% attendance for writing their external examinations. Even if they have a minimum attendance of 60%, the students may be allowed to write the external examinations once in their course of study by paying a condonation fee.

- As per the recommendation of NAAC it is instructed by the IQAC to change the name of the course into Programme and Subject name into course name and Subject code into course code in all the documents issued by the Controller's office.
- The Hall tickets issued through online two days ahead of the commencement of the external examinations.
- The valuation work is done with the assistance of internal additional examiners and internal chief examiners.
- All payments are made from the Controller of Examination office.
- The announcement of results is made through College Website.

The activities of the Examination office are listed below for the academic year (2021-2022):

Particulars		Dates	
	Year Odd & Even	Odd Semester	Even Semester
ONLINE PAYMENT Examination fees payment without fine UG&PG	Nov 2021/ April 2022	23-10-2021 (II & III Yr) 23-12-2021 (I UG & PG)	30-05-2022
CIA Component I marks Submission	Nov 2021/ April 2022	01-10-2021	23-03-2022
CIA Component II marks Submission	Nov 2021/ April 2022	04-11-2021	08-05-2022
CIA Component III marks Submission	Nov 2021/ April 2022	27-12-2021	28-05-2022
Test/Examination			
End Semester Test for UG ,PG & MPhil	Nov 2021/ April 2022	UG & PG 03-02-2022 to 10-02-2022 MPhil 07-02-2022 & 08-02-2022	UG : 20-06-2022 to 11-07-2022 PG: 20-06-2022 to 02-07-2022 MPhil : 27-06-2022
Special Examinations for UG	Nov 2021/ April 2022	NIL	08-07-2022 & 09-07-2022 25-07-2022 & 26-07-2022
Paper Valuation Dates	Nov 2021/ April 2022	17-02-22 & 18-02-22, 21-02-22 to 28-02-22, 01-03-22 to 03-03-22, 07-03-22 to 11-03-22	29-06-2022 to 02-07-2022, 04-07-2022 to 09-07-2022, 11-07-2022 to 16-07-2022, 18-07-2022 to 23-07-2022

Awards Committee & Results Publication for UG & PG

Awards Committee & Results Publication for UG & PG	Nov 2021/ April 2022	All Result UG, PG, MPHIL 22-03-2022	ALL : 28-07-2022 (Including special exam) Supplementary Date: 12-08-2022 MPhil Viva:30-08-2022 MPhil DOP: 03-09-2022
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Malpractice		Odd Semester No of Students	Even semester No of Students
	Nov 2021/April 2022	NIL	6

Supplementary Examination

SUPPLEMENTARY	No of Students Appeared	No of Students Passed	Percentage %
April 2022	60	52	87%

Revaluation

Particulars		Odd Semester			Even Semester		
		Appear	Pass	%	Appeared	Passed	%
Revaluation	Nov 2021/April 2022	NIL	NIL	NIL	156	124	79

Grievances

Particulars	Year Odd & Even	Odd Semester	Even Semester
Revaluation	Nov 2021/April 2022	NIL	NIL

SARAH TUCKER COLLEGE (AUTONOMOUS)

Details of Semester Examinations & Publication of Results

Nov 2021 - April 2022

Year & Month	Date of commencement	Date of Completion	Date of publication of Results
Nov 2021	03-02-2022	10-02-2022	ALL : 22-03-2022
April 2022	20-06-2022	11-07-2022 Offline exam Special exam 08-07-2022 & 09-07-2022 & 25-07-2022 & 27-07-2022	ALL : 28-07-2022 (including special exam) Supplementary Date: 12-08-2022 MPhil Viva:30-08-2022 MPhil DOP: 03-09-2022


PRINCIPAL


CONTROLLER OF EXAMS.

Awards Committee Approved Results

The awards committee that consists of the Principal, the COE, the Deans and the HODs sits to review results and grants approval. After their approval, the results are published.

Item		Odd Semester					Even Semester			
	UG	PG	MCA	MPhil		UG	PG	MCA	MPhil	
	Nov 2021				Total		April 2022			Total
Appeared	2974	436	49	7	3466	2922	423	49	7	3401
Passed	2950	435	49	7	3441	2500	398	49	7	2954
Passed %	99	99.7	100	100	—	86	94	100	100	—

Result of UG Courses - BA/BSc/BCom/BCA - NOVEMBER 2021

Department	I Year(2021-2024)			II Year(2020-2023)			III Year(2019-2022)		
	Appeared	Passed	%	Appeared	Passed	%	Appeared	Passed	%
Tamil	55	54	98	61	60	98	58	58	100
English (Regular)	61	61	100	59	58	98	67	67	100
English (SF)	63	63	100	65	65	100	107	106	99
Economics	60	59	98	58	58	100	55	54	98
History (EM)	29	29	100	36	36	100	48	48	100
History (TM)	50	49	98	55	54	98	53	53	100
BCom(Regular)	74	73	99	71	71	100	69	69	100
BCom(SF)	134	134	100	126	126	100	115	114	99
Maths (Regular)	40	40	100	42	42	100	50	50	100
Maths (SF)	30	29	97	38	38	100	67	67	100
Physics (Regular)	42	42	100	27	27	100	40	40	100
Physics (SF)	15	15	100	18	18	100	45	45	100
Chemistry	37	36	97	38	38	100	43	43	100
Botany	24	24	100	41	41	100	41	41	100
Zoology	32	32	100	42	42	100	37	37	100
Computer Science	92	89	97	85	85	100	72	72	100
Food Science	37	37	100	46	43	93	42	42	100
Nano Science	14	13	93	15	14	93	28	28	100
BCA	48	47	98	41	37	90	36	36	100

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Result of PG Courses MA/MSc/MCom - NOVEMBER 2021

Department	I Year(2021-2023)			II Year(2020-2022)		
	Appeared	Passed	%	Appeared	Passed	%
Tamil	16	16	100	4	4	100
English	28	28	100	29	29	100
English (SF)	28	28	100	12	12	100
Economics	13	13	100	9	8	89
HISTORY	15	15	100	8	8	100
MCom	30	30	100	19	19	100
Maths	28	28	100	28	28	100
Physics	29	29	100	24	24	100
Chemistry	20	20	100	24	24	100
Zoology	4	4	100	11	11	100
Food Science	21	21	100	22	22	100
Computer Sci.	14	14	100	—	—	—

MCA

Department	APRIL 2021(LE)			NOV - 2021		
	Appeared	Passed	Percentage %	Appeared	Passed	Percentage %
MCA	20	20	100	29	29	100

MPhil

Department	I Year(2020-2021)		
	Appeared	Passed	%
Tamil	4	4	100
English	3	3	100
Chemistry	—	—	—

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Result of UG Courses - BA/BSc/BCom/BCA - APRIL 2022 (SEM II, IV & VI)

Department	I Year(2021-2024) SEM II			II Year(2020-2023) SEM IV			III Year(2019-2022) SEM VI		
	Appeared	Passed	%	Appeared	Passed	%	Appeared	Passed	%
Tamil	51	24	47	59	46	78	57	47	82
English (Regular)	61	45	74	59	38	64	67	58	87
English (SF)	62	19	31	65	22	34	106	78	74
Economics	60	50	83	57	54	95	52	51	98
History (EM)	29	27	93	36	35	97	47	47	100
History (TM)	47	29	62	53	49	92	52	52	100
BCom(Regular)	72	63	88	70	60	86	67	67	100
BCom(SF)	133	112	84	124	105	85	111	110	99
Maths (Regular)	40	35	88	42	37	88	50	50	100
Maths (SF)	27	24	89	38	35	92	65	62	95
Physics (Regular)	42	36	86	27	25	93	40	37	93
Physics (SF)	15	11	73	18	14	78	45	45	100
Chemistry	36	35	97	38	33	87	42	38	90
Botany	24	21	88	41	35	85	41	38	93
Zoology	29	12	41	42	33	79	36	32	89
Computer Science	91	87	96	85	79	93	72	71	99
Food Science	37	35	95	45	40	89	42	41	98
Nano Science	12	10	83	15	15	100	28	27	96
BCA	47	47	100	38	37	97	35	35	100

Result of PG Courses MA/MSc/MCom - APRIL 2022 (SEM - II & IV)

Department	I Year(2021-2023) SEM II			II Year(2020-2022) SEM IV		
	Appeared	Passed	%	Appeared	Passed	%
Tamil	15	15	100	3	3	100
English	28	26	93	29	27	93
English(SF)	25	23	92	12	11	92
Economics	12	12	100	8	8	100
HISTORY	13	13	100	8	8	100
MCom	30	30	100	18	18	100
Maths	27	25	93	28	28	100
Physics	29	23	79	24	24	100
Chemistry	20	16	80	24	20	83
Zoology	4	3	75	11	11	100
Food Science	19	19	100	22	22	100
Computer Sc	14	13	93			

MCA

Department	I Year(2021-2023)(Sem II)			II Year (2020-2022)(Sem IV)		
	Appeared	Passed	%	Appeared	Passed	%
MCA	29	29	100	20	20	100
Appeared	29	20	49			

MPhil

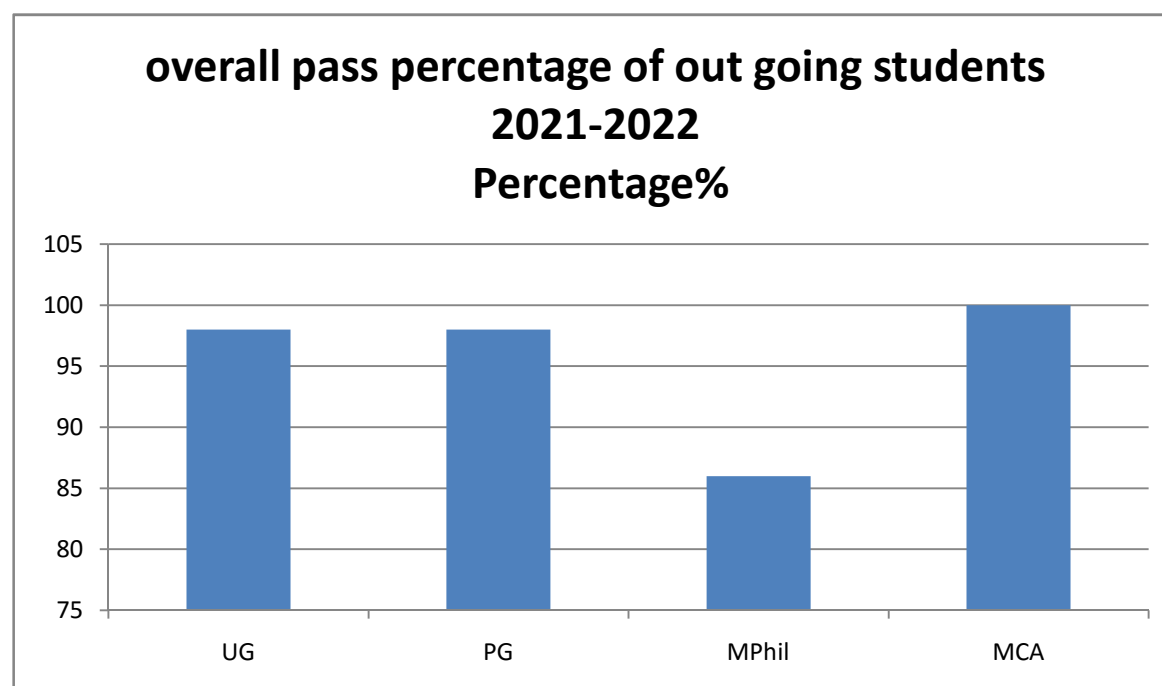
Department	I Year(2021-2022) SEM II		
	Appeared	Passed	%
Tamil	4	4	100
English	3	3	100

UG - Outgoing Students Percentage & Classes - April 2022

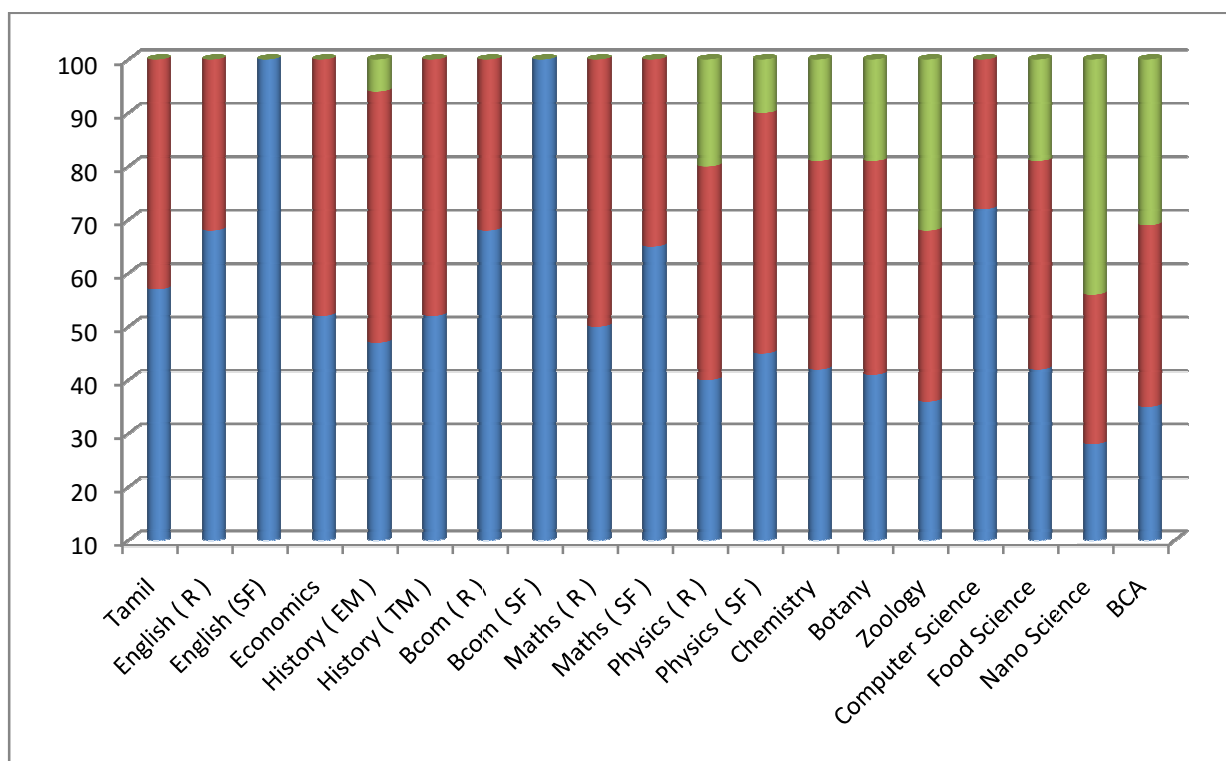
Department	Appeared	Passed	Percentage %	Distinction	I Class	II Class	III Class
Tamil	57	52	91	3	44	5	–
English (R)	68	68	100	6	58	4	–
English (SF)	106	101	95	2	89	10	–
Economics	52	52	100	5	47	–	–
History (EM)	47	47	100	11	35	1	–
History (TM)	52	51	98	7	43	1	–
Bcom (R)	68	68	100	39	29	–	–
Bcom (SF)	111	111	100	24	86	1	–
Maths (R)	50	50	100	47	3	–	–
Maths (SF)	65	65	100	54	11	–	–
Physics (R)	40	40	100	30	10	–	–
Physics (SF)	45	45	100	39	6	–	–
Chemistry	42	39	93	36	3	–	–
Botany	41	40	98	5	35	–	–
Zoology	36	32	89	8	24	–	–
Computer Science	72	72	100	55	17	–	–
Food Science	42	39	93	30	9	–	–
Nano Science	28	28	100	11	17	–	–
BCA	35	34	97	29	5	–	–

PG - Outgoing Students Percentage & Classes - April 2022

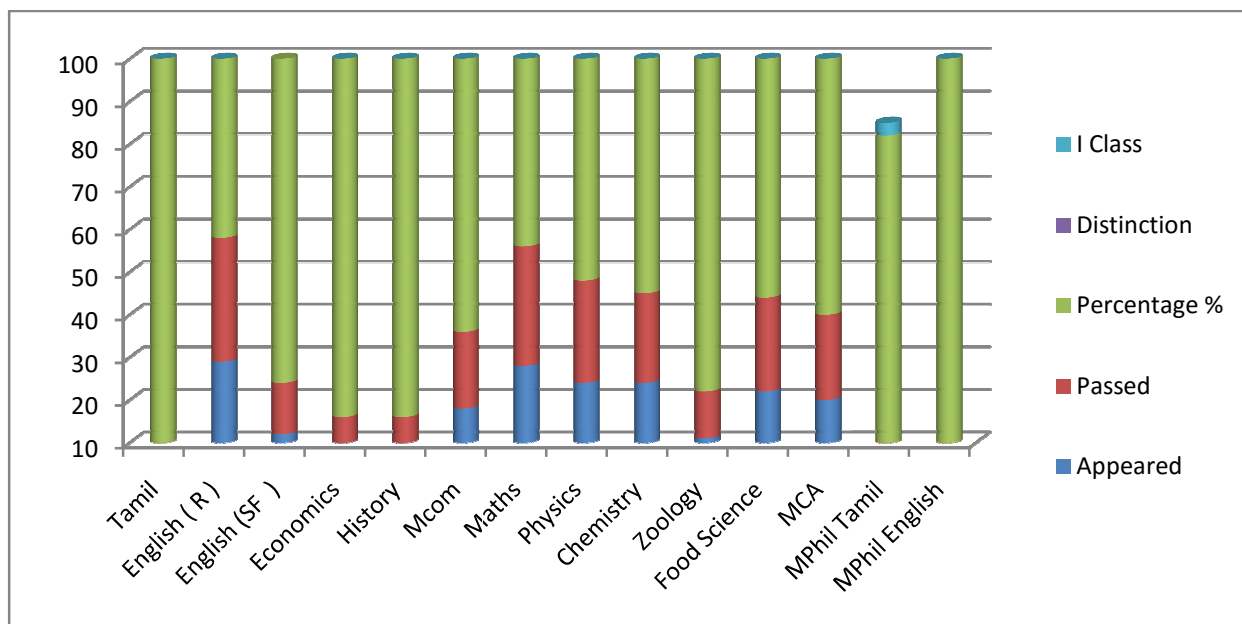
Department	Appeared	Passed	Percentage %	Distinction	I Class	II Class
Tamil	3	3	100	2	1	—
English (R)	29	29	100	8	21	—
English (SF)	12	12	100	—	12	—
Economics	8	8	100	3	5	—
History	8	8	100	8	—	—
Mcom	18	18	100	2	16	—
Maths	28	28	100	28	—	—
Physics	24	24	100	24	—	—
Chemistry	24	21	88	20	1	—
Zoology	11	11	100	11	—	—
Food Science	22	22	100	20	2	—
MCA	20	20	100	18	2	—
MPhil Tamil	4	3	75		3	—
MPhil English	3	3	100	3		—
MPhil Chemistry	—	—	—			—



UG -Outgoing Students Percentage April 2022



PG – Outgoing Students Percentage – April 2022



LIST OF RANK HOLDERS APRIL 2022

The first three rank holders of each batch are selected by assessing their marks and their names are enlisted.

DEPARTMENT	REG.NO	NAME	PERCENTAGE	RANK
B.A TAMIL	19UTA007	BERYL ASENATH S	80.47	I RANK
	19UTA006	BARANI M	77.34	II Place
	19UTA048	SAMEEHA M	77.3	III Place
B.A ENGLISH (Reg)	19UEN052	RAGA NIVEDHA A	76.86	I RANK
	19UEN004	AKSHYA SHETEL N	76.31	II Place
	19UEN066	SUBI CHANDRAN C.T.	75.88	III Place
B.A.ENGLISH (SF)	19SUEN062	ANGELIN SELVA RATNA S	75.86	I RANK
	19SUEN028	KIRUBA M	75.16	II Place
	19SUEN038	POOJA S	74.95	III Place
B.A ECONOMICS	19UEC027	MARIAMMAL K	77.91	I RANK
	19UEC012	JENI FLORA D	77.29	II Place
	19UEC020	MAHARASI I	76.28	III Place
B.A HISTORY (TM)	19UHT002	AHAMED MEERAL A S	79.66	I RANK
	19UHT063	VICTORIA THANGA RANI S	78.18	II Place
	19UHT004	BHARATHI M	77.63	III Place
B.A HISTORY (EM)	19UHE032	MONISHA V	83.44	I RANK
	19UHE010	BENAZIR SABURA M	80.73	II Place
	19UHE044	RAJALAKSHMI M	80.2	III Place
B.Com (Reg)	19UCO047	PREETHIKA CHRISTY P	81.95	I RANK
	19UCO069	TAMILSELVI M	80.96	II Place
	19UCO032	MOHAMED SUKRIA BEEVI K S	80.16	III Place
B.Com (SF)	19SUCO095	MONICA P	80.50	I RANK
	19SUCO036	PASUNKILI K	79.13	II Place
	19SUCO063	AADI LAKSHMI V	79	III Place
B.Sc MATHS (Reg)	19UMA008	ANUSHYA S	92.24	I RANK
	19UMA007	ANUSHIYA M	91.65	II Place
	19UMA006	ANUSHIYA L	91.49	III Place

DEPARTMENT	REG.NO	NAME	PERCENTAGE	RANK
B.Sc MATHS (SF)	19SUMA032	SHERIN SWEETY R	91.6	I RANK
	19SUMA008	CATHRIN S	91.42	II Place
	19SUMA014	GLORY I	91.33	III Place
B.Sc PHYSICS (Reg)	19UPH026	MOHAMED FATHIMA JARINA A S	90.49	I RANK
	19UPH012	GAYATHRI B	89.46	II Place
	19UPH004	BRIGHT BLESSY K	87.92	III Place
B.Sc PHYSICS (S/F)	19SUPH008	DEVI BAGAVATHI P	94.31	I RANK
	19SUPH035	SARATHA NAMBI S	93.48	II Place
	19SUPH016	ISAIBALA M	91.18	III Place
B.Sc CHEMISTRY	19UCH039	SHARON KINGSLEY	92.02	I RANK
	19UCH032	RAKSHANTHA K	92.01	II Place
	19UCH031	RAJALAKSHMI A	91.52	III Place
B.Sc BOTANY	19UBO032	SANGEETHA R	82.48	I RANK
	19UBO031	SANGEETHA M	81.88	II Place
	19UBO024	MUTHUMARI M	81.87	III Place
B.Sc ZOOLOGY	19UZO026	PERACHI S	88.55	I RANK
	19UZO028	PONDEEPA A	83.03	II Place
	19UZO038	SINDHU R	82.55	III Place
B.Sc COMPUTER SCIENCE	19SUCS065	POOJA R	90.05	I RANK
	19SUCS022	KARPAGAVALLI R	87.93	II Place
	19SUCS038	RANJEETHA V	87.84	III Place
B.Sc FOOD SCIENCE	19SUFN028	PREETHI NR	90.93	I RANK
	19SUFN019	KIRTHIGA DEVI A	90.05	II Place
	19SUFN033	SAMEENA JAILANI S	89.47	III Place
B.Sc NANO SCIENCE	19SUNS021	NAFILA FATHIMA K M	90.71	I RANK
	19SUNS008	BHUVANESHWARI S	89.68	II Place
	19SUNS017	KARTHIKA LAKSHMI S	83.82	III Place
BCA	19SUCA014	MAHALAKSHMI S V	89.76	I RANK
	19SUCA031	SONIYA C	89.6	II Place
	19SUCA029	SHANMUGA PRIYA K.G	88.07	III Place

PG, MPhil & MCA - LIST OF RANKHOLDERS - APRIL 2022

DEPARTMENT	REG.NO	NAME	PERCENTAGE	RANK
M.A TAMIL	20PTA001	CHRISTHIYA BENNY QUEEN J	76.88	I RANK
	20PTA002	MANIMEGA G	76.22	II Place
	20PTA004	SORNAKUMARI K	61.70	III Place
M.A ENGLISH	20PEN027	STEFFI D	76.53	I RANK
	20PEN020	PUNITHA BLESSY S	76.49	II Place
	20PEN022	ROBILIN I SHERINA	76.11	III Place
M.A ENGLISH(SF)	20SPEN01	AISHWARYA S	74.67	I RANK
	20SPEN10	PRISKILLA J	74.22	II Place
	20SPEN06	KAREN A P	73.34	III Place
M.A ECONOMICS	20PEC005	MANISHA G R	82.84	I RANK
	20PEC003	MALAIARASI M	79.79	II Place
	20PEC008	PRIYA M	76.82	III Place
M.A HISTORY	20SPHE01	ABARNA S	79.37	I RANK
	20SPHE03	BRINDHANITHI K	77.69	II Place
	20SPHE02	ANUSIYA P	77.60	III Place
M.COM	20SPCO06	EVANGELIN J	78.48	I RANK
	20SPCO07	INDIRA K	75.31	II Place
	20SPCO17	THANGA AYSWARYA A	74.89	III Place
M.Sc MATHS	20PMA003	BLESSIBA J	91.80	I RANK
	20PMA001	AMEENA SAHANI M	90.73	II Place
	20PMA024	PAVITHRA M	89.69	III Place
M.Sc PHYSICS	20PPH002	AJITHA MERCY G	86.87	I RANK
	20PPH004	GAYATHRI J H	86.75	II Place
	20PPH017	SHINY A	85.87	III Place
M.Sc CHEMISTRY	20PCH020	RAJESWARI A	88.11	I RANK
	20PCH021	RAMYA S	87.87	II Place
	20PCH012	MADHUMITHA S	87.64	III Place
M.Sc ZOOLOGY	20SPZO03	ESANI R	85.81	I RANK
	20SPZO02	DEEPAKANI T	85.68	II Place
	20SPZO06	MUTHUSELVI C M	85.37	III Place

MSc FOOD SC.	20SPFS18	SIVA DHARANI T	90.52	I RANK
	20SPFS19	SRUTHI N	90.38	II Place
	20SPFS10	JAYASHREE R	89.68	III Place
MCA(LE)	20SPMC14	PRIYADHARSHINI A	85.67	I RANK
	20SPMC18	SUGA PRIYA K	85.67	I RANK
	20SPMC05	DHARSHINI P	85.17	III Place

M.Phil - LIST OF RANKHOLDERS - APRIL 2022

DEPARTMENT	REG.NO	NAME	PERCENTAGE	RANK
M.Phil TAMIL	21459TML001	ARUNA P	74.67	I RANK
	21459TML002	DAPHINI BABITHA G	74	II Place
	21459TML004	VASANTHI C	73.83	III Place
M.Phil ENGLISH	21459EML002	EASTERINA EMERALD V	85.50	I RANK
	21459EML003	MEGHA R L	84.50	II Place
	21459EML001	ASHMITHA RACHEL M	84.50	II Place

PRINCIPAL

CONTROLLER OF EXAMS.

CONVOCATION REPORT

**TESTING AND EVALUATION
PROCEDURES
2021 – 2022**

Choice Based Credit System

The Choice Based Credit System (CBCS) gives freedom to the students to study papers of their choice. The CBCS as recommended by the Manonmaniam Sundaranar University is being followed from the academic year 2008-2009 onwards. Credits vary in proportion with the instructional hours and the nature of the syllabus content.

For completing a course, a minimum of (140+5) credits for UG and (90+2) for PG should be earned by each candidate.

Course Structure –UG

Components	No. of Papers	Credit per Paper	Total Credits
BA & BSc Part I - Tamil (I,II,III, & IV Sem)	4	3	12
Part II - English (I,II,III & IV Sem)	4	3	12
BCom& BSc Comp. Sci. Part I - Tamil (I & II Sem)	2	3	6
Part II - English (I & II Sem)	2	3	6
Part III			
BA & BSc i) Core (including practicals)	13-15	4-5	60
B Com & Comp. Sci. i) Core	18	4	72
ii) Allied	4	5	20
iii) Electives (including project)	3	5	15
Part IV			
i) Value Education	1	2	2
ii) Environmental Studies	1	2	2
iii) Non-Major Elective Courses	2	2	4
iv) Skill Based Elective Courses	6	2	12
Part V - Extension Activities NSS / NCC / Games	1	1	1

Total Credits

B Com : 6 + 6 + 72 + 20 + 15 + 2 + 2 + 4 + 12 + 1 = 140

BA & BSc : 12 + 12 + 60 + 20 + 15 + 2 + 2 + 4 + 12 + 1 = 140

Course Structure – PG

Components	No. of Papers	Credit Per Paper	Total Credits
Core (including Practicals and Project)	14-25	3-5	89
Foundation Course	1	1	1
Minimum Extra Credits			2
Total (90 +2)			92

UG students who are not able to study Tamil (Part I) can opt for French / Hindi in I to IV Semesters.

The medium of instruction for the examination and project report will be in English (except for Part I, BA Tamil and BA History Tamil Medium)

EVALUATION OF STUDENTS**I Evaluation of Students**

The evaluation of a student in a particular course is based on her performance in the (i) Continuous Internal Assessment (CIA) and the (ii) End Semester Examinations (ESE). For each theory paper, the maximum marks for CIA and ESE are 25 and 75 respectively and for each practical paper the corresponding marks are 40 and 60, in both the UG and the PG courses. Though there is no pass minimum for CIA, a student must write at least 2 CIA to be eligible for appearing in ESE. For UG the pass minimum in ESE in theory and for practical it is 40%. Aggregates of both CIA and ESE must have a 40% for a pass. For PG the pass minimum in ESE in theory and in practical is 50%. An aggregate of both CIA and ESE with a minimum of 50% is a pass.

a) Internal Tests

There are 3 internal tests CIA 1, CIA 2 and CIA 3 for each paper in a semester. Three tests will be held at an interval of 30 working days. Each test is of 1 hour duration. Question papers will be set from 5 units of the syllabus which would be covered before the 3 internal tests. The average marks of the best two tests will be taken. If a student does not write two CIA tests the student is ineligible to appear for ESE.

Students who absent themselves for the tests will lose the marks for that test(s). However, if a student, for some genuine reasons, is not able to attend a test with the permission of the Head of the Department she can be given a retest.

Consolidation of the CIA marks will be done in the department within seven days after the 3 internal tests and the students will be asked to verify their CIA marks and sign before the mark sheets are sent to the Controller's Office.

Testing and Evaluation for UG Courses

Language, Core, Allied, Elective and Practical - Internal to External ratio of marks

	Internal	External	Total
Theory	25%	75%	100%
Practical	40%	60%	100%

Pass Minimum in Theory / Practical

	Internal	External	Overall
Theory	No minimum (10 is ideal)	40% of maximum of external marks ($\frac{30}{75}$)	40% of total marks ($\frac{40}{100}$)
Practical	No minimum (16 is ideal) out of 40	35% of maximum of external marks ($\frac{24}{60}$)	40% of total marks ($\frac{40}{100}$)

Continuous Internal Assessment (CIA) - Question Pattern

Sections	Marks
Part A Multiple Choice Questions -5	1 X 4 = 4
Part B Questions with internal choice -3	2 X 5 = 10
Part C Questions, with internal choice -1	2 X 8 = 16
Total Marks (Converted to 15 marks)	30

Assessment Pattern for CIA (2017-2020)

Theory	Marks
Test (Average of best two of 3 tests)	10
Quiz	5
Assignment	5
Total	20

Practical:

Internal	- 40 marks
External	- 60 marks

Total	- 100 marks

Testing and Evaluation for PG Courses**Core, Elective and Practical - Internal to External ratio of marks**

	Internal	External	Total
Theory	25%	75%	100%
Practical and Project	40%	60%	100%

Pass Minimum in Theory / Practical

	Internal	External	Overall
Theory	10/25	50% of maximum of external marks (38 75)	50% of total marks (50 100)
Practical	8/20	50% of maximum of external marks (30 60)	50% of total marks (50 100)

Continuous Internal Assessment (CIA) - Question Pattern

Sections	Marks
Part A Short Questions -2	2 X 2 = 4
Part B Questions with internal choice – 2	2 X 5 = 10
Part C Questions with internal choice -2	2 X 8 = 16
Total marks (Converted to 15 marks)	30

Assessment Pattern for CIA

Theory	Marks
Test (Average of best 2 of 3 tests)	15
Seminar	5
Assignment	5
Total marks	25

Practical

Internal - 40 marks

External - 60 marks

Total - 100 marks

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The marks scored by a student in these components will depend on her preparation, participation and adhering to the time schedule. There may be variations with respect to these components in Languages (UG – Part I and Part II) and Practical.

INTERNAL ASSESSMENT GRIEVANCE CELL (IAGC)

MEMBERS:

1. Controller of Examinations (in her absence, Deputy Controller)
2. Dean of Arts
3. Dean of Sciences
4. Principal

If any student of the college has a genuine doubt that her CIA paper has not been valued properly, the student can apply to the IAGC, giving the details of the title of the paper, date of test and the reasons with a fee of Rs.25/-. If the cell found that the paper has not been properly valued, it may allot the paper for third party valuation, and that mark will be the final score of the student.

The HODs are asked to keep all the CIA answer papers in safe custody till the result of the semester examination is published.

REPORT

NUMBER OF GRIEVANCES -NIL

END SEMESTER EXAMINATION

b) End Semester Examination

Each semester normally consists of 90 working days. The odd semester examinations are conducted in November and even semesters in the month of April and May. The End Semester Examination (ESE) will be for a weightage of 75 marks in theory and 60 marks in practical both for UG and PG. The passing minimum is 40% for UG, 50% for PG, that is for UG the passing minimum is $\frac{30}{75}$ in theory and $\frac{24}{60}$ in practical and for PG $\frac{38}{75}$ in theory and $\frac{30}{60}$ in practical. All those

students who have put in the required number of days of attendance are eligible to appear for the ESE. They have to pay the fees for all current papers and the arrear papers, if any, and submit the application form before the dates specified for the purpose.

End Semester Examinations Question Pattern for UG Course

Sections	Marks
Part A Multiple Choice -10 (2 questions from each unit)	10 X 1 = 10
Part B Questions with internal choice – 5 (one from each unit)	5 X 5 = 25
Part C Questions with internal choice -5 (one from each unit)	5 X 8 = 40
Total Marks	75

End Semester Examinations - Question Pattern for PG Course

Sections	Marks
Part A Short answers (no choice)(one question from each unit)	5 X 2 = 10
Part B Questions with internal choice -5 (One question from each unit)	5 X 5 = 25
Part C Questions with internal choice -5 (one question from each unit)	5 X 8 = 40
Total Marks	75

End Semester Examinations - Question Pattern for UG &PG Course (UG-2019-2022) & (PG – 2020-2022)

Sections	Marks
Part A Short answers (no choice)(one question from each unit)	5 X 2 = 10
Part B Questions with internal choice -5 (One question from each unit)	5 X 5 = 25
Part C Questions with internal choice -5 (one question from each unit)	5 X 8 = 40
Total Marks	75

For all practical courses of the UG and the PG the End semester Examinations will be conducted and evaluated by 2 examiners (an Internal and an External) jointly.

c) Non Major elective (NME) for UG

A student has to select one NME subject to be studied in III and IV semesters respectively.

NME - Internal to External ratio of marks

	Internal	External	Total
Theory / Practical	40%	60%	100%

Pass Minimum in Theory / Practical

	Internal	External	Overall
Theory / Practical	16/40	maximum of external marks ($\frac{24}{60}$)	40% of total marks ($\frac{40}{100}$)

CIA Pattern

Two CIA will be conducted at the end of 2nd and 3rd month of each semester and the best one of 2 test marks will be considered. No pass minimum for CIA

Test (converted to)	- 10 marks
Quiz	- 5
Assignment	- 5

Total	- 20 marks (increased to 40)

End Semester Examinations Question Pattern

Part A

Multiple choice questions	10 X 1 = 10 marks
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Part B

Answer any 10 Questions

out of 12 questions	10 X 5 = 50 marks
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Total	60 marks

d) Self Learning Course for UG and PG

It is a self-study course where no regular and formal contact hours are specified. The UG students can select only one self learning course given in the syllabus book in II, III, IV and V semester each and the PG students can do only one self learning course in II & III semester each. No CIA for self learning papers. Students have to write only the End Semester Exam for 50 marks. Out of 8 Questions, the student has to answer only 5. Each question carries a maximum of 10 marks (5 X 10 = 50 marks) converted to 100 marks. The pass minimum is 35% $\left(\frac{18}{50}\right)$ for both UG and PG courses. If a student fails in the exam she cannot reappear for the exam as an arrear.

One credit will be awarded for each course.

e) Foundation course for UG and PG

All the UG students have to attend Value Education paper in the I semester and Environment Studies

paper in the II Semester. Credit per paper is 2 (2 + 2 = 4).

All the PG students have to attend Personality Development in the IV Semester and the credit for the course is 1.

f) Part V – Extension Activities

All students should register in any one of the Part V (NCC / NSS / Games) activities to enable her to complete a degree course. Active participation of the student throughout the year in the Part V activity of her choice is mandatory.

g) M.Phil Course

M.Phil course is a one year course from July to June of the subsequent year. For all M.Phil courses, two theory papers in the I Semester and one theory paper the scholars will work for a dissertation in the II semester.

Each theory paper is to be evaluated for a maximum of 50 marks.

Test	20 marks
Seminar	20 marks
Assignment	<u>10 marks</u>
Total	<u>50 marks</u>

There is no pass minimum for the CIA.

The End Semester Examination will be for 100 marks (reduced to 50 marks). Out of 10 questions, 5 questions are to be answered by the students. Each question carries 20 marks. The question paper for all the papers will be set by external examiners. The answer scripts will be evaluated by two external examiners. The pass minimum for ESE is 50%.

Dissertation: The candidate should submit a dissertation at the end of second semester. The dissertation will be evaluated by the internal examiner for 100 marks (Proposal 50% and work in progress 50%) and also by the external examiners for 100 marks (Dissertation 60% and viva-voce 40%) reduced to 100 marks.

i) Attendance

75% attendance is needed for the students to appear for the ESE. Students having attendance between 74% and 65% can write the exam after paying a prescribed amount of fine and if they have below 65% attendance, the students are not eligible to write the ESE, and they have to repeat the semester after the completion of the final year.

j) Rules to be followed during exam

- i) Hall Tickets for the End Semester Examination will be issued to the eligible students on time before the End Semester Examination. Students must bring the Hall Ticket and the College ID card to every session of the End Semester Examination for verification.
- ii) Students can bring into the Examination Hall only ordinary scientific / engineering calculators. They can use the mathematical, statistical or any other table, (if required) provided by the college during the ESE.
- iii) **Students are not allowed to bring programmable calculators / mobile phones or any other unwanted materials inside the examination hall.**
- iv) Any kind of malpractice during the End Semester Examination is strictly prohibited. Those students who indulge in malpractice will face stringent punishment decided by the *Grievance Appeal Committee*.

k) Grievances Regarding End Semester Examination Question papers.

Any complaint with respect to the End Semester Examination Question Papers must be brought to the notice of the Controller of Examinations within 2 days from the date of the respective examinations by the HOD concerned. Where the HOD is not available for any reason, the next senior teacher would take up this responsibility.

l) Revaluation for the End Semester Examination (UG and PG)

The candidates should apply for revaluation in the prescribed form available in the Controller's Office within 7 days of the publication of the results.

- i) There is no provision for revaluation in any of the papers of the PG courses. (Since there is double valuation for PG courses.)
- ii) Revaluation, Retotaling and Xerox Copy are allowed in UG courses as per the following guidelines:

- A candidate can apply for revaluation of a maximum of two theory papers of the current semester.
- Fee for Revaluation : Rs.250/- (each paper)
Xerox Copy : Rs. 250/- (each paper)
Retotaling : Rs 100 / - (each paper for PG)

m) End Semester Examination Arrears

- Students who fail in any paper in the End Semester Examinations, can appear for the papers in the subsequent End Semester Examinations.
- If any student fails in odd semester (i.e., I, III & V) the student can reappear for the same paper both in odd and even semesters. But if the student fails in even semester (i.e., II, IV & VI) the student can write the paper in the even semester only.

n) Supplementary Examination for FINAL SEMESTER Courses

UG / PG students who have cleared all the papers of earlier semesters but has failed in only one paper written in the final Semester, will be allowed as a special case, to write Supplementary Examination, (within 7 days of the publication of the results, to help them to get their degree without delay.

Students who wish to write the Supplementary Examination will have to apply for it within 7 days of the publication of the results. A student who is appearing for the supplementary examination in a practical paper will have to bear the entire expenses for conducting the examination.

Private students are not eligible to write supplementary exam.

o) Non-Submission of Project / Dissertation

All UG and postgraduate students should submit their Project Report at the end of the final semester as part of their curriculum. For any valid reason, if a student is not able to submit her project report, the student can appear for the viva-voce at the end of the subsequent academic year.

p) Question Paper Setting and Evaluation

(i) UG Courses: For the End Semester Examination, the Question Papers for all theory papers under Part I, Part II, Part III, and Part IV will be set by External Examiners. The evaluation of these answer scripts will also be done by a Board of External Examiners.

(ii) PG Courses: For all Post Graduate Courses, the question papers will be set by external examiners. There will be double valuation for these courses by staff members from other Colleges / Universities.

If the difference between the marks of the two evaluations of an answer script is 15 or below then the average of the two will be considered as the mark scored by the student. If the difference is above 15 the answer script will be evaluated by a third examiner (External) and the average of the two marks with minimum difference will be final.

q) **Transfer of Students**

Students seeking a transfer to the UG and PG degree Course in Sarah Tucker College have to fulfill the following conditions:

- 1) Seats must be available in the department concerned.
- 2) The students should not have any arrear paper.
- 3) The College in which the student studied previously should have the same Part I language and allied papers offered in our College.
- 4) The student is exempted from doing the papers already cleared.
- 5) The student must write the papers which are offered in our college if the student does not find a place in the syllabus of the previous college.

Grievance Appeal Committee

In case of grievance of any nature the students can apply to the Grievance Appeal Committee. The appeal should be addressed to the Principal who is the chairman of the committee.

<u>Credit for UG Course:</u>		Credit
Part I	General Tamil / French / Hindi	12
Part II	General English	12
Part III	Major, Allied and Elective	95
Part IV	Foundation Course , Skill Based Subjects, NME	20
Part V	Extension Activities (NCC/NSS/Physical Education)	1
		140
Minimum Extra Credits		5
Total Credits		145

<u>Credit for PG Course:</u>		Credit
Core, Core Special & Project		89
Foundation Course (Personality Development)		1
		90
Minimum Extra Credits		2
Total Credits		92

<u>Credit for MPhil Course:</u>	Credit
Theory Papers(2+1 x 5)	15
Dissertation	10
Total Credits	25

<u>Credit for MCA Course:</u>	Credit
Core, Core Special & Project	140
Minimum Extra Credit	3
Total Credits	143

- Classes will be awarded to the students as given below:

75% and above (without any arrear)	-	Distinction
60% to 74%	-	I Class
50% to 59%	-	II Class
40% to 49%	-	III Class

- Calculation of Weighted Average:

Weighted Marks = Marks x Credit

$$\text{Weighted Average} = \frac{\text{Total Weighted Marks}}{\text{Total Credit}}$$

Result will be the weighted average shown in the consolidated marks given at the end of VI semester statement (calculate for Part I, Part II, Part III and Part IV separately).

3. Only the first rank holders will be awarded medals in both UG and PG courses.

The College may from time to time revise, amend or change the regulations, scheme of examinations and syllabi if found necessary.

ANNEXURE:

1. Extra Credits List
2. List of Self Learning Courses
3. List of Certificate Courses



Controller of Examinations



Chief Controller & Principal

*Submitted at the GOVERNING BOARD